



State College

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### 2022 MAY GRADUATION RESERVATION REQUEST FORM



HOTEL USE ONLY
Res# _____
Agent _____ Ent'd _____
Room Type _____

Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Please email my confirmation

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

#### ROOM TYPES

*All rooms are Non-Smoking*

NQQ—Standard, 2 Queen Beds      NK- 1 King Bed, Sleeper Sofa

#### 2022 GRADUATION

DATES	ROOM TYPE	# ADULTS	NIGHTLY RATE		# NIGHTS		# ROOMS		11% TAX		TOTAL
May 6 & 7			\$509.00	X	2	X		X		=	

Special Requests \_\_\_\_\_ Wyndham Rewards # \_\_\_\_\_

#### METHOD OF PAYMENT

CHECK NO. \_\_\_\_\_ OR CREDIT CARD NUMBER \_\_\_\_\_ EXP. DATE \_\_\_\_\_

#### POLICIES

- Reservations are not intended for resale or transfer without proper notification and approval from Wyndham Garden. Wyndham Garden may cancel any reservation that is transferred or resold inappropriately and all deposits will be forfeited.
- Prepayment in full is required on all reservations in order to reserve accommodations.
- All cancellations must be made in writing via mail or email; cancellations not made in writing may result in forfeiture of deposit. Cancellations received 30 DAYS prior to the arrival date are subject to a \$100 processing fee per room. Cancellations received within 30 days of the arrival date will result in forfeiture of the full deposit.
- Two-night minimum stay required which includes Friday and Saturday nights.
- Room types and room numbers are treated as requests and cannot be guaranteed. Reservations requests are processed on a first-come, first-served basis.
- No more than 5 adults per guestroom. A limited number of dog-friendly rooms are available and a fee of \$30 per night applies. Please indicate in the special requests field if you would like a dog-friendly room.
- Confirmations will be mailed as reservations are received. In the event that we cannot accommodate your reservation, you will be contacted by telephone or email.

I UNDERSTAND AND AGREE TO ALL POLICIES LISTED ABOVE FOR RESERVATIONS DURING GRADUATION.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Please Note: Reservation forms will not be processed unless an authorized signature appears above.