



State College

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2023 MAY GRADUATION RESERVATION REQUEST FORM



HOTEL USE ONLY

Res# _____

Agent ___ Ent'd ___

Room Type _____

Name: _____ Phone: (____) _____

Address: _____ Email: _____

Please email my confirmation

City: _____ State: _____ Zip Code: _____

ROOM TYPES

All rooms are Non-Smoking

NQQ—Standard, 2 Queen Beds NK- 1 King Bed, Sleeper Sofa

2023 GRADUATION

DATES	ROOM TYPE	# ADULTS	NIGHTLY RATE		# NIGHTS		# ROOMS		11% TAX		TOTAL
May 5 & 6			\$699.00 King \$709.00 Queen	X	2	X		X		=	

Special Requests _____ Wyndham Rewards # _____

METHOD OF PAYMENT

CHECK NO. _____ OR CREDIT CARD NUMBER _____ EXP. DATE _____

POLICIES

- Reservations are not intended for resale or transfer without proper notification and approval from Wyndham Garden. Wyndham Garden may cancel any reservation that is transferred or resold inappropriately and all deposits will be forfeited.
- Prepayment in full is required on all reservations in order to reserve accommodations.
- All cancellations must be made in writing via mail or email; cancellations not made in writing may result in forfeiture of deposit. Cancellations received 30 DAYS prior to the arrival date are subject to a \$100 processing fee per room. Cancellations received within 30 days of the arrival date will result in forfeiture of the full deposit.
- Two-night minimum stay required which includes Friday and Saturday nights.
- Room types and room numbers are treated as requests and cannot be guaranteed. Reservations requests are processed on a first-come, first-served basis.
- No more than 5 adults per guestroom. A limited number of dog-friendly rooms are available and a fee of \$30 per night applies. Please indicate in the special requests field if you would like a dog-friendly room.
- Confirmations will be mailed as reservations are received. In the event that we cannot accommodate your reservation, you will be contacted by telephone or email.

I UNDERSTAND AND AGREE TO ALL POLICIES LISTED ABOVE FOR RESERVATIONS DURING GRADUATION.

SIGNATURE: _____ DATE: _____

Please Note: Reservation forms will not be processed unless an authorized signature appears above.